

Big Bend Community Based Care Policy & Procedure

Series: 1000: Network Administration

Policy Name: Network Performance & Fiscal & Contractual Management

Policy Number: 1004

Origination Date: 3/28/2009 **Revised:** Board Meeting of 12/13/2018

Referenced: BBCBC OP 800-800, Quality Management Plan
BBCBC OP 800-801, Quality Improvement Process
BBCBC OP 800-803, Performance Measures, Key Indicators and Tasks

Policy

It is the policy of the Big Bend Community Based Care, Inc. (BBCBC) Network to use performance, outcome, fiscal and monitoring data to evaluate program effectiveness and drive quality improvement.

Procedures

- A. Performance Management.** The BBCBC Quality Management Director is responsible for coordinating the collection, analysis and dissemination of data related to child welfare service provision as described in *BBCBC OP 800-800, Quality Management Plan, BBCBC OP 800-801, Quality Improvement Process, and BBCBC OP 800-803, Performance Measures, Key Indicators and Tasks.*
- B. Fiscal and Contractual Management.** The BBCBC Chief Financial Officer (CFO) is responsible for fiscal management and contract monitoring activities, including the following monthly reviews and reports:
1. Financial Statement Reviews;
 2. Financial Obligations Reporting;
 3. Cost Allocation Reporting;
 4. Contractual Reporting;
 5. Validation of Presumptive Eligibility – Medicaid;
 6. Administrative Sub-Contract Monitoring;
 7. Assurance/Validation of Sub-Contract Service Provision.