

Big Bend Community Based Care Policy & Procedure

Series: 1000: Network Administration

Policy Name: Governing Body and Community Representation

Policy Number: 1005

Origination Date: 3/28/2009

Revised: Board Meeting of 12/13/2018

Policy

It is the policy of Big Bend Community Based Care, Inc. (BBCBC), to recruit board members from the various constituents and communities served by BBCBC and who will support the achievement of the organization's mission and goals.

Procedure

A. BBCBC Board of Directors.

1. BBCBC board members will demonstrate the necessary qualities of a not-for-profit board member, including:
 - a. Governance expertise, including leadership ability and policy development skills;
 - b. Relevant business experience;
 - c. Financial expertise;
 - d. Knowledge of consumer issues and trends;
 - e. Familiarity with and access to community leaders, political representatives and other relevant local organizations;
 - f. Public recognition and respect;
 - g. Commitment and ability to fundraise or to connect the organization with potential resources.
2. Potential board members will be recommended by existing board or staff members.
3. The BBCBC CEO is responsible for contacting potential board members and will:
 - a. Schedule a tour of the agency;
 - b. Provide an introduction packet including a copy of the most recent annual report, vision/mission statement and BBCBC program brochures.
4. The potential board member is invited to attend a BBCBC board meeting.

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5. The current board members vote prior to extending an formal invitation to serve on the BBCBC Board of Directors.
6. Upon a majority vote of the Board of Directors, new board members will attend a BBCBC Board Orientation within three months of acceptance of their position.
7. The BBCBC Board of Directors meets bi-monthly.