

Big Bend Community Based Care Policy & Procedure

Series:	1300: Financial Management	
Policy Name:	Financial Risk – Annual Needs Assessment	
Policy Number:	1339	
Origination Date:	01/29/09	Revised: Board Meeting of 12/13/2018

Policy

In order to establish a method of evaluating the network's financial capacities and the resources needed to provide high quality child welfare services it is the policy of Big Bend Community Based Care, Inc. (BBCBC), to assume the financial risk necessary to provide high quality child welfare services under the direction of the organization's Board of Directors and officers.

Procedure

- A.** At the start of the fiscal year, the Chief Executive Officer (CEO), Chief Financial Officer (CFO), Chief Operating Officer (COO), and other staff designated by the CEO will evaluate the network's ability to provide high quality child welfare, as well as substance abuse and mental health services to children, adults and their families within communities through a managed network of accredited providers during the fiscal year. Factors that will be considered will include, but not be limited to:
 1. Projected contract revenue.
 2. Contract performance measures.
 3. Current and projected number of children, adults and their families in the organization's care.
 4. Current and projected costs of providing child welfare, substance abuse and mental health services to children, adults and their families.
 5. Other available community resources.
 6. Effectiveness of subcontract services and network provider services.
 7. Cost effective alternatives for administration and operations.
- B.** The CEO will report this evaluation to the Board of Directors. The Board of Directors will help the CEO develop a plan to address any deficiencies in the organization's ability to meet the fiscal needs of providing high quality child welfare services as well as substance abuse and mental health services to children, adults and their families. If the deficiencies are determined to be too great for the organization to solve, the Board of Directors will report their concerns to the Department of Children and Families (DCF).
- C.** At least quarterly, the organization's Risk Committee will also evaluate financial risk.
 1. The Risk Committee will be composed of staff designated by the CEO.
 2. The Risk Committee's evaluations will be reported to the CEO and the Finance Committee.
- D.** In order to help mitigate financial risk, the organization will also:
 1. Demand quality performance from employees, providers and subcontractors.
 2. Develop alternative funding sources.
 3. Bring awareness of the network's financial needs to DCF, legislators and the community.