

# Big Bend Community Based Care Policy & Procedure

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**Series:** 300: Medical and Behavioral Health Care

**Policy Name:** Coordination of Behavioral Health Services for Children in Care

**Policy Number:** 304

**Origination Date:** 03/09/2009 **Revised:** Board Meeting of 12/13/2018

**Regulation:** ME IncDoc23  
CFOP 155-10  
CFOP 175-40 (1-7)

## Referenced Documents:

300-304 x 1, Appendix E – Universal Referral Form  
300-304 x 2, BBCBC Progress Reporting Form

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## Policy

It is the policy of Big Bend Community Based Care, Inc. (BBCBC), to integrate services for children who need both behavioral health and child welfare services.

## Procedure

- A.** The case plan will include the required “service plan” components:
1. A behavioral assessment of the behavioral health issues and needs being addressed.
  2. A description of the services/treatment to be provided to address the identified issues and needs.
  3. A statement of the measurable objective of prescribed treatment.
- B.** BBCBC will ensure that behavioral health service components are developed in collaboration with (or reviewed and approved by) licensed mental health professionals. Treatment plans will be informed by the dependency case plan as well as the Family Functioning Assessment and the Safety Plan.
- C.** The behavioral health service section of the case plan will be reviewed at a minimum of every ninety (90) days by the Dependency Case Manager (DCM), Behavioral health providers contracted with BBCBC will also be encouraged to update the DCM of pertinent behavioral health changes that may inform the case plan.
- D.** The Dependency Case Manager (DCM) should assist the behavioral health provider in developing the treatment plan and should request a copy of the treatment plan from the provider.

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- E. BBCBC will provide both Case Management Organizations and Behavioral Health Providers with a universal referral form as well as a Progress Reporting Form to facilitate clearer expectations and promote common language.
  
- F. Monthly Integration Workgroup meetings will be held in both Circuits 2 and 14 to ensure that behavioral health professionals and child welfare professionals have an opportunity to improve communication and problem-solve areas of concern. These meetings will focus on a treatment model for child welfare involved families, information sharing, common threads, training needs and identifying champions for child welfare/behavioral health integration at each participating agency.