

Big Bend Community Based Care Policy & Procedure

Series:	400: Child Welfare Services	
Policy Name:	Permanency Staffing	
Policy Number:	408	
Origination Date:	03/09/2009	Revised: Board Meeting of 12/13/2018
Regulation:	Ch. 39, F.S. 65C-28.006, F.A.C. 65C-30.012, F.A.C.	

Policy

It is the policy of Big Bend Community Based Care, Inc. (BBCBC), to expeditiously seek appropriate permanency for children in care.

Procedure

- A.** The permanency options available, in order of preference, are:
1. Reunification;
 2. Adoption, if petition for termination of parental rights has been or will be filed;
 3. Permanent guardianship;
 4. Permanent placement with a fit and willing relative;
 5. Placement in another planned permanent living arrangement.
- B.** The initial permanency staffing will be held within the first month of removal. Subsequent staffings will be held at four (4) months, seven (7) months, nine (9) months, twelve (12) months, and every three (3) months thereafter until permanency is achieved. However, additional permanency staffing may be requested by any member of the permanency team and held whenever it is determined to be appropriate.
- C.** The following persons shall be invited to attend the regularly scheduled monthly permanency staffings:
1. Child Legal Services;
 2. Child's out-of-home caregiver;
 3. Guardian Ad Litem;
 4. Child's surrogate parent if one has been appointed;

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5. Appropriate CMO staff, including the child's DCM and the DCM Supervisor;
 6. The school foster care liaison or other appropriate school representative;
 7. Other service providers who are involved with the family and are determined by the DCM to have information pertinent to the issue of permanency;
 8. Child's parents, if available;
 9. The child, depending on his or her age, maturity level, and ability to effectively participate in the staffing, as determined by the DCM and the DCM Supervisor.
- D.** A permanency hearing will be held no later than twelve (12) months after the date the child was removed from the home or no later than thirty (30) days after a court determines that reasonable efforts to return a child to either parent are not required, whichever occurs first.
- E.** A permanency hearing will be held at least every twelve (12) months for any child who continues to receive supervision from BBCBC or its CMOs.
- F.** Follow-up actions from the staffing will be documented in FSFN, the case file of record.
- G.** The DCM and DCM Supervisor will ensure all follow-up tasks are recommendations from the staffing, details of all services provided since the last review and any recommended changes of the goal are recorded in the Judicial Review Social Study Report (JRSSR) and reported to the court.
- H.** The permanency staffing will occur with sufficient time to write a comprehensive JRSSR draft, which will be provided to CLS for their review.
- I.** Copies will be provided to the parties in accordance with statutory timeframes.