

Big Bend Community Based Care Policy & Procedure

Series:	500: Special Populations	
Policy Name:	New Children in Families with Active Investigations, Services or When Involuntary Termination of Parental Rights Occurred in the Past	
Policy Number:	503	
Origination Date:	03/09/2009	Revised: Board Meeting of 12/13/2018
Regulation:	65C-30.016, F.A.C. CFOP 170-1	

Policy

It is the policy of Big Bend Community Based Care, Inc. (BBCBC), to establish measures which shall be taken to ensure the safety of the child born into a family or any other circumstance involving a new child who is living in the home, or where involuntary termination of parental rights has occurred in the past where all other children are currently in out-of-home foster care or relative placements under active supervision, or are under in-home protective supervision (including voluntary) or foster care post-placement supervision.

Procedure

- A. Out-of-Home Foster Care and Protective Supervision Services (Relative and Non-Relative) Placements, In-Home Protective Supervision Cases and Foster Care Post-Placement Supervision Cases.**
1. The assigned Dependency Case Manager (DCM) will document a pending birth, a child born into a family or any other circumstance adding a new child who is living in the home that is under supervision, including those cases where other children in the family are currently under in-home protective supervision (including voluntary protective supervision and post-placement supervision) or where other children in the family are in an out-of-home placement (including licensed placements and relative or non-relative placements).
 2. The DCM shall visit the home within forty-eight (48) hours of notification of the change in the family's circumstances and conduct an assessment to determine the safety of the new child in the home. This assessment must be documented in FSFN.
 - a. A staffing will be held to review the potential effect the addition of the new child may have on the family's current ability to handle stress.
 - b. The DCM will determine, in consultation with the CLS attorney whether any abuse report needs to be called in on the new child and any necessary amendments to the current case plan.
 - c. If the CLS attorney concludes that there is no legal sufficiency to call in a report, all activities will be documented in the FSFN case record.
 3. If the initial decision is to leave the new child in the home even though other children in the home are currently placed in out-of-home care, the written approval from the Case Management Organization (CMO) Director must be obtained and documented in FSFN.
 4. In all cases, the new child's name and demographics shall be added in FSFN as a participant in the existing case immediately upon learning of the child's presence.

Big Bend Community Based Care Policy & Procedure

5. The court and Guardian Ad Litem program, if appointed, shall be notified by the DCM.