

# Big Bend Community Based Care Policy & Procedure

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<b>Series:</b>	700: Provider Network & Licensing	
<b>Policy Name:</b>	Foster Parent Training	
<b>Policy Number:</b>	704	
<b>Origination Date:</b>	03/09/09	<b>Revised:</b> Board Meeting of 12/13/2018
<b>Regulation:</b>	409.175, F.S. 65C-13.003, F.A.C. 65C-15.027, F.A.C.	

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## Policy

It is the policy of Big Bend Community Based Care, Inc. (BBCBC), in partnership with our Foster Home Management Providers, to provide QPT training and ongoing in-service training for all foster parents.

## Procedure

### A. Pre-Service Training.

1. BBCBC will train prospective foster home parents and adoptive parents using a recognized training curriculum that provides at least thirty (30) hours of training.
2. Training group leaders will be certified curriculum trainings and currently certified as a Child Welfare Professional.
3. Certified group leaders will conduct the training for foster and adoptive parent candidates on a regular scheduled basis.
4. Training schedules will be developed and published and will include evening and weekend sessions so that prospective adoptive and foster parents will have a range of opportunities to meet these training requirements.
5. The standard training will be augmented with local information, such as orientation to BBCBC Policies and Procedures, board rates, respite care, and mileage.

### B. In-Service Training.

1. BBCBC in partnership with the Foster Home Management Provider will provide additional training to address the specific goals and objectives of a child welfare system of care.
2. DCF requires that prior to the renewal of a license, each foster parent successfully complete eight (8) hours of in-service training.
3. The Foster Home Management Provider will report all foster care training hours/topics to ensure compliance.
4. CPR, first aid, and "universal precautions" training are offered to Foster Parents by the Foster Home Management Provider on a periodic basis.
5. Foster parents may substitute four (4) hours of in-service training per year, with self-study efforts through the reading of books/articles, viewing of tapes, or internet foster parent training. All topics must be:
  - a. Relevant to foster care/adoption.

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- b.** Pre-approved, in writing, by their licensing counselor.
  - c.** Reviewed with the licensing counselor and documented in the foster parent file.
  - d.** Documented with a certificate of completion provided to the licensing counselor and placed in the foster parent file.
- 6.** The Foster Home Management Provider will provide child care for parents who attend the training provided or sponsored by the Foster Home Management Provider.