

Big Bend Community Based Care Policy & Procedure

Series:	700: Provider Network & Licensing	
Policy Name:	Respite and Other Foster Parent Supports	
Policy Number:	705	
Origination Date:	03/09/2009	Revised: Board Meeting of 12/13/2018
Regulation:	CFOP 170-11	

Policy

It is the policy of Big Bend Community Based Care, Inc. (BBCBC), to ensure foster parents receive adequate and appropriate access to respite care and other supportive services.

Procedure

A. Respite Care.

1. Foster parents receive twelve (12) respite days per year, beginning July 1, and are not able to accumulate days from previous years.
2. Respite requests exceeding twelve (12) days will need prior authorization from the Intake Placement Director or will be deducted from the monthly board payment.
3. Foster parents can request respite from their case manager or the placement unit.
4. Requests for respite should be received two (2) weeks prior to the requested dates. Emergency requests will be considered on a case-by-case basis.
5. The Dependency Case Manager (DCM) and foster parent will prepare the child for respite placement and arrange transportation.
6. Foster parents have the option to forego official respite requests and identify a babysitter. Babysitting does not have to occur in a licensed setting and a background screening is not required for stays not exceeding forty-eight (48) hours. Background screening is required for all stays exceeding forty-eight (48) hours.
7. For children receiving an enhanced rate placed on respite, the enhanced rate will follow the child to the respite provider when the provider meets the requirements for receiving an enhanced rate.
8. The foster parent will continue to receive the standard foster board payment while the child is on respite. The respite parent will receive the standard respite rate.
9. The child's electronic record will be updated to reflect the respite period.