

Big Bend Community Based Care Policy & Procedure

Series:	800: Quality Assurance and Improvement	
Policy Name:	Funeral Arrangements	
Policy Number:	809	
Origination Date:	2/2/2009	Revised: Board Meeting of 12/13/2018
Referenced:	39.2015, F.S. CFOP 170-5, 6-1	

Policy

It is the policy of Big Bend Community Based Care, Inc. (BBCBC), to ensure that any child who expires under the protective supervision of BBCBC receives a respectful burial and, in so doing, assists with coordination of burial plans with the Department of Children and Families (DCF), family members, current providers, and caretakers of the deceased child.

Procedure

- A. In the event that a child involved in an open BBCBC services case expires, BBCBC will:
 1. Make proper notification to family members;
 2. Encourage the parents to express their preferences regarding the burial service; and
 3. Assist the parents with the child's funeral arrangements.
- B. The child's parents are responsible for the cost of the child's burial and making decisions regarding the child's burial arrangements. If the parents cannot afford to make the burial arrangements, BBCBC will assist the parents in accessing community and State supports to assure proper burial.
- C. It is the responsibility of the attending physician and the medical examiner assigned to determine the necessity of an autopsy. Should both the attending physician and the medical examiner determine not to perform an autopsy, the supervising agency's assigned case manager must obtain written documentation of this determination in preparation for the DCF Critical Incident Rapid Response Team review.
- D. In the event that alternative storage arrangements for the child's body are required prior to burial, BBCBC will contact/make arrangements for storage in coordination with local resources (local community funeral homes, the Florida Funeral Directors' Association (1-800-226-3332) and the local United Way).